

FORM 13: Cover Letter for Order Imposing Civil Monetary Penalty

EA-YY-XXX

(Name of licensee)
(Address)

SUBJECT: ORDER IMPOSING CIVIL MONETARY PENALTY - \$ (amount)
[Include name of facility for reactor cases.]

Dear _____:

This refers to your letter dated (date) in response to the Notice of Violation and Proposed Imposition of Civil Penalty (Notice) sent as an enclosure to our letter dated (date). Our letter and Notice describe (number) of violations identified [Indicate how the violations were identified, e.g., by NRC inspection].

To emphasize [Repeat the language from the original letter proposing the civil penalty], (a) civil penalty(ies) of \$ (amount) was proposed.

In your response(s) you [Indicate whether the licensee admits or denies the facts in the Notice, and whether the licensee requests mitigation or other consideration].

After consideration of your response(s), we have concluded [Provide staff's conclusion or, alternatively, as appropriate, use: "For the reasons given in the Appendix attached to the enclosed Order Imposing Civil Monetary Penalty that [Provide the conclusion]]. Accordingly, we hereby serve the enclosed Order on (name of licensee) imposing a civil monetary penalty in the amount of \$ (amount). Within 30 days you should either: (1) pay the civil penalty in accordance with Section IV of the Order, or (2) request a hearing in accordance with Section V of the Order.

We will review the effectiveness of your corrective actions during a subsequent inspection.

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this letter, its enclosure(s), and your response, if you choose to provide one, will be made available electronically for public inspection in the NRC Public Document Room or from the NRC's document system (ADAMS), accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html>. To the extent possible, your response should not include any personal privacy, proprietary, or safeguards information so that it can be made available to the Public without redaction. The NRC also includes significant enforcement actions on its Web site at www.nrc.gov; select **What We Do, Enforcement**, then **Significant Enforcement Actions**.

Sincerely,

Deputy Executive Director for _____
[NOTE: For materials cases other than
Severity Level I, substitute:
"Director, Office of Enforcement"]

Docket No. _____

License No. _____

Enclosures: Order Imposing Civil Monetary Penalty
NUREG/BR-0254 Payment Methods (Licensee only)